



Town of South Kingstown

Library Board of Trustees

Regular Session Meeting Minutes
Tuesday, February 10, 2026 at 6:00 PM
Kingston Free Library
Potter Hall - 2nd Floor
2605 Kingstown Road, Kingston, RI
www.southkingstownri.gov

1. Call to Order & Roll Call:

2. Approval of Minutes:

A. Regular Meeting — January 13, 2026

3. Correspondence

There was no Trustee correspondence.

4. Public Comment

5. President's Report

There was no report from the Trustee President.

6. Director's Report

Funds extended for the Community Learning Center project: \$984,220.04

RFP for the Peace Dale parking lot expansion has been issued. Closing date of Feb. 18th.

Liz asked about AI & collections. Tim asked for the discussion to be held for next month's meeting agenda.

7. Statistics

Laurel reported that Hale and Kingston branches have seen increased borrowing and program attendance since the Peace Dale Branch has closed.

8. Programming

A. 250th Anniversary Events at Kingston Free Library

Laurel provided information on the activities planned at the Kingston Free Library for the 250th anniversary celebration.

A 250th Birthday Party for the building will be held on Oct. 17, 2026. A flyer has been developed for the various programs.

B. Repair Fair - Volunteer Form — Draft

Laurel presented on a "Repair Fair" which is being scheduled for the Kingston branch. Liz asked how the fair has worked in other libraries. Laurel reported it has worked well in other library systems. It will be a four-hour event scheduled for a Saturday in May.

People wishing to work at the fair would need to complete a Volunteer Release and Waiver of Liability form. The form has been reviewed and approved by the legal staff.

Liz made a motion to approve the form, seconded by Hilary. Motion carried. Elizabeth McNab asked if the form would be needed for the Kingston Book Sale and if so, how often it would need to be filled out. Director Clark told her a volunteer policy needs to be completed first, and we will revisit this issue.

9. Project and Grants Updates

A. Community Learning Center

- Temporary Closure Status

Peace Dale Office Annex is working well and had approximately 100 visits in January. Peace Dale Branch will be closed until the last week of March.

- Request for Proposals (RFP) Parking Lot Expansion

Parking lot proposals will be open on February 18th, 2026. The lot will gain 11 additional spaces.

The stone wall is going to be moved over to make way for new parking spaces and to widen the access road. There will be some trees removed but replaced with a variety of in-kind trees. A short discussion was held on the parking lot driveway and a possible opening ceremony in October.

- Roof Replacement

The grant also covers replacing the roof on the Peace Dale Branch. Dome Inc. will start the work in the spring.

10. FY2026-2027 Budget

Level Funded but with contractual increases.

11. Next Meeting:

- ### **A. March 10, 2026**

12. Adjournment: