



# Town of South Kingstown Affordable Housing Collaborative Committee

Meeting Minutes

Wednesday, May 27, 2026 at 7:00 PM

South Kingstown Town Hall, Planning Department

180 High Street, Wakefield, RI 02879

[www.southkingstownri.gov](http://www.southkingstownri.gov)

Joshua Port, Chair  
Peter Swain, Vice Chair  
Amy Crawford, Secretary  
Susan Mittendorf  
Brian Smith  
Nick Furcolo  
- Vacancy -

## A. Call to Order & Roll Call

The meeting was called to order at: 07:06 PM.

Members Present: Josh Port, Amy Crawford, Brian Smith, Susan Mittendorf

Members Absent: Peter Swain, Nick Furcolo

Staff: Brian Wagner (Deputy Planning Director)

## B. Approval of Minutes:

1. 4/23/2026 Draft Minutes

Chair Port identified one typo in the spelling of Mr. Furcolo's name in section D-2. Hearing no further discussion, a motion to approve the minutes from the April 23rd, 2026 meeting with the noted correction to Mr. Furcolo's name was made by Mr. Smith, and seconded by Ms. Mittendorf. Upon a vote by all members present, the motion passed unanimously.

## C. Correspondence & Public Comment:

## D. New Business:

The Board was made aware that a new member by the name of Dennis Haggerty was appointed by the Town Council.

## E. Old Business:

1. Discussion About Future Public Outreach Opportunities

### Southern Rhode Island Chamber of Commerce

Mr. Smith updated the Committee on his meeting with Director Joe Viele of the Southern Rhode Island Chamber of Commerce. Per their discussion, Mr. Viele's suggestion centered on continued coordination with the South Kingstown Economic Development Committee (EDC) on shared goals and objectives. Mr. Viele is willing to reach out to 600+ contacts with a survey if that is one of the objectives of the Committee. Mr. Viele had also reiterated the importance of connecting with other town committees. Following the update, it was determined that the next step should be to invite EDC members to meet together with this Committee. Chair Port will contact the Chair of the Economic Development Committee to arrange this meeting.

Followingly, the Committee discussed the prior survey conducted by the EDC of South County Hospital employees with the hope being that the Economic Development Committee will also be able to survey University of Rhode Island employees and municipal employees of South Kingstown to gather data from three of the largest employers in the town. The outcome of the hospital employees' survey is to be presented to the Town Council and then this Committee will subsequently receive it.

### RiverFire

With regard to the potential for outreach activities at RiverFire events, Ms. Crawford had not yet contacted the staff for RiverFire. Of the Affordable Housing Collaborative Committee members present, it was assured that at least two (2) members were available for each of the RiverFire dates: July 10th, July 24th, August 7th, and August 21st. The

Committee then discussed the desired goals and objectives of the AHCC's presence at the RiverFire events, noting that a clear statement of purpose was needed as well as an informational website not directly affiliated with the Town.

The discussion then turned to important information and outreach methods that the Committee would like to make use of in conducting outreach at the RiverFire events including: materials relating to distinctions between "affordable" and "low-income" housing, a feedback jar to gather opinions on affordable housing coming to South Kingstown and how individuals define "town character", and prepared informational materials from the HousingWorks RI Housing Fact Book as well as on various permitting pathways for affordable housing. The Committee also discussed reaching out to IT staff to discuss social media options for promoting the Committee's presence at the events including the question of creating a scannable QR code for various materials. There was also discussion regarding potential phrasing that could be used in materials such as "when are your kids moving out of the basement." The Committee emphasized the need for information on how to engage with legislative processes in the Town, various regulations and policies, and resources for finding further information, meeting dates, key contacts, and ways to follow legislation. The Committee suggested listing key bills that individuals could follow by bill number.

Lastly, the Committee discussed the answer to the question of "what has the Town done to address the problem of housing?" The Committee emphasized several projects including those on Oak and Holley Street, the school properties, the apartments at South County Commons, the development at Stonyfort and Old North Road, the Fairground Lofts, University Housing, and various other outreach events and charrettes the Committee has hosted. Finally, the Committee noted the need for more information and/or opinion pieces in local newspapers.

2. Old Tower Hill Road Form-Based Code - Status update & discussion about possible action on next steps.

Staff provided updates on the Form-Based Code noting that the Town Council had requested a final draft copy for review that was provided to them the day before this meeting. Staff noted that it could be voted on as soon as the Council's June 9th meeting after which a public hearing would then be required. Staff were hopeful that the public hearing would occur in late June or early July.

**F. Staff Update & Planning Department Activities:**

Staff provided updates on the development at South County Commons, noting that two (2) apartment buildings had now received their building permits, and reiterating that 25% of the project would be affordable.

**G. Recurring Discussion Topics:**

**H. New Discussion Issues & Future Agenda Items:**

**I. Adjournment:**

Hearing no further discussion, a motion to adjourn the meeting was made by Ms. Crawford and seconded by Ms. Mittendorf. The meeting adjourned by a unanimous vote at 09:06 PM.